

GREENWICH FREE LIBRARY
BOARD OF TRUSTEES
JUNE MEETING MINUTES

Community Room

Wednesday 06/15/2022

Attendees: Patrice Abate, Ellen Fronhofer, Ellen LeCompte, Sandy McReynolds (Historian), Sarah Murphy (Director), Kathy Nichols-Tomkins, Clifford Oliver, Teri Pendergrass, Mary Ann Spiezio, Paul Thurston, Dave Wever

From public (staff): K.C. Scott

1. Call to order 7:00 pm
2. Board action items
 - a. Approval of proposed May 18, 2022 Minutes

Teri makes motion to approve the minutes. Ellen F. seconds. Board approves.

3. Board committee reports
 - a. *Facilities Committee* (Dave, Teri, Paul)

Roof update. Anonymous donor has made an offer to pay for the roof replacement with a gift of up to \$50K. Facilities committee will obtain (3) written estimates for a traditional roof. Discuss to consider a metal-roof option but design of building and location of public entrances makes this a dangerous option (because of ice/snow slides). Additionally, Dave makes point that a metal roof is a disadvantage in a fire because it traps the fire and causes it to burn very hot. We could lose more of our collection in the event of a fire. Additionally, a metal roof runs approximately 3X the cost of a traditional roof. Dave to obtain the (3) quotes for consideration.

Chimney needs to be repaired. Dave has found a single contractor willing to look at the job. This contractor will make necessary repairs to fix leak that is occurring. Srah has approved this work

Blinds. Teri has samples for blinds and fascia from Rand Windows. Color selections have been made. Order will be placed immediately and these will be installed at the first available date. We are still waiting for a company to look at the windows in the community room (one window will not close properly and the sealant around all of these windows is loose and needs replacing). Jim's Glass

Discuss of outdoor space. Patrons have asked for chairs to allow the lot behind the library to be enjoyed during the warmer months. Board votes to purchase (8) Poly Adirondack Chairs for the space. Ellen F. has found a supplier in Fort Ann with very competitive pricing and Sarah will select the colors.

Patrice makes motion. Ellen L. seconds. Board approves.

Exterior sign- Still working to find a company to provide an outdoor sign. Grant money of approximately \$8K remains. We have asked Lisa Hayes for the names of some companies who have supplied signs to other libraries.

Estimates for painting of community room and public restrooms to happen this month. Cliff will get local artist to select a color that will work best for hanging art in the space.

4. Vote to elect Mary Ann Spiezio as a trustee of the Greenwich Free Library. Term would begin immediately to fill the vacancy created by Walter Grom and would run January 2022-December 2022. Vote on 5-year term would occur at January 2023 annual meeting.

Patrice makes motion to elect Mary Ann Spiezio to the board. Teri seconds. Board approves.

5. Strategic Plan Update-Committee continues to meet. Paul has launched the first survey. Next meeting is 6/23 at 6:30 p.m

6. Gill Room Report (presented by Sandy McReynolds, Historian)

Gill Room Report 15 June 2022

FB: 590 Likes (+2) , 632 Follows (+7)

New Requests:

- Job Whipple info request
- Info and photos regarding the old Rough & Ready firehouse—currently a house on Eddy Street

Other:

- Fire Tour is Saturday @ 10am. I've been revamping the booklet to include the latest fire.

Hours: May 18 – June 15, 2022

Name	Gill Room Hours	Outside Hours
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Claudia	4.25	
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Wallace	4	2
Roger	3.5	
Nancy	3	
TOTAL HOURS:		
PATRON USE:	6.5	

7. Friends of the Greenwich Library Report (Ellen L.)
8. Treasurer’s Report
 - a. Approval of Monthly Transactions (separate document)

Ellen F. makes motion to approve the monthly transactions. Teri seconds. Board approves.

9. Library Director’s Report (provided by Sarah Murphy, Director)

Greenwich Free Library - Director’s Report to the Board– June 15, 2022

May Statistics: Check outs – 2,170 ; Borrowers – 348; Holds Satisfied – 409; New Cards Issued – 34; Computer sessions – 145; WiFi uses – 485; Cossayuna WiFi – 71; Overdrive checkouts – 269 ; Kanopy – 67 Plays; Visitors to the library (door count) – 2288; Community service sessions – 29; Community service attendees – 324; Library programs/events – 8; Library program/events attendees – 152; Early Childhood programs/services – 4; Early Childhood attendees – 30; Volunteer hours - 138.75; Farm 2 Library participants – 71; pounds of food waste diverted for compost – 256.4

KEY PRIORITIES:

Literacy Education Goal: *Enhance and expand programs that provide community members with more broadly defined literacy-based learning opportunities*

- Story hours: continuing on Thursdays 3-4; Emily S’s Building Blocks early literacy program will begin on Tuesday and Thursday mornings at 10:30 starting in July
- Little Free Libraries: Eagle Scout Troop installed the three little libraries! And they came in under budget, so we have enough funding left over to construct 2 more, and register them all with the Little Free Libraries website. Probable locations = Cossayuna Firehouse and Battenkill Recreation Park
- Farm 2 Library: This has so far been excellent. Lots of enthusiasm and users. Thanks to Patrice and Molly Abate for being our Thursday delivery and fridge maintenance volunteers!
- All four Kindergarten classes visited the library and signed up for library cards last week.

Lifelong Learning Goal: *Create innovative learning opportunities for community members of all ages*
 Programming updates:

- Storyteller, musician, and children’s book author Joe Bruchac on June 5 (head count 22)
- Emily G’s “Build a Book” Workshop in late June for ages 8 and up is reserved out!
- July programs include River Jack Z song making workshop (6+) and Betterbee’s bee program (all ages)

Preservation and Access to Local Historical Documents Goal: *Enhance access to an expanded collection of paper, photo, and digital sources and documents related to the history of the greater Greenwich community.*

- See Gill Room report

Community Engagement Goal: *Improve service of, integration into and recognition by the community*

- Summer Reading will launch on Saturday at Whipple City! Our goal is to sign up readers of all ages (adults included!) to work together to read a cumulative total of half a million pages. I could use some more volunteers to help out on Saturday.
- I gave a brief presentation at the town council meeting last night. Thanks for joining, Kathy! I started with our [2021 Annual Report to the Community](#) and also spoke about some of our current programming.

Facility Enhancement Goal: *Provide a comfortable and welcoming physical environment that supports our programs and services.*

- State Aid for Library Construction online application portal is now open, and the deadline for applications is October 5th (SALS may set an earlier deadline so that they can review applications before they go to the state).

10. Period for Public Expression

11. Old Business-N/A

12. New Business-N/A

13. Dates of Future Board Meeting Calendar-Next meeting scheduled for July 20, 2022 at 7:00 pm in the Community Room

14. Adjourn 8:20 p.m.

Minutes signed by Clifford Oliver-Mealy