

Greenwich Free Library
2025 GFL Operating Budget

2025 GFL Operating Budget Approved 1-15-25

Income

4001 · Grants - Restricted Income	14,700.00
4002 · Grants-Unrestricted Income	1,000.00
4003 · Contributions	
4003.01 · Chase Trust	15,000.00
4003.02 · Donations	9,000.00
4003.03 · Transfer from Investment Acct	6,700.00
Total 4003 · Contributions	30,700.00
4004 · Fundraising	
4004.06 - 2024 Calendar	1,000.00
4004.07 - 2025 Calendar	
4004.01 · Annual Appeal	45,600.00
4004.02 · Plant Sale	3,000.00
4004.05 - Tree Raffle	250.00
4004.08 - Tractor Parade	200.00
4004 · Fundraising - Other	300.00
Total 4004 · Fundraising	50,350.00
4006 · Public Funds	
4006.01 · Town of Greenwich	0.00
4006.02 · Village of Greenwich	0.00
4600.03 · Greenwich School	159,738.00
4600.04 · NY State Aid	1,502.00
Total 4006 · Public Funds	161,240.00
4500 · Library Services	
4500.01 · Fines	0.00
4500.02 · Copy/Print	2,100.00
4500.03 · Fax	450.00
4500.04 · Library Cards	0.00
4500.05 · Book Replacement	650.00
Total 4500 · Library Services	3,200.00
4700 · Taxable Sales	
4700.01 · Friends Book Sales	1,800.00
4700.02 · Sale Items	60.00
Total 4700 · Taxable Sales	1,860.00
4800 · Interest Income	50.00
Total Income	263,100.00

Expenses

Total from below breakdown: 263,100.00

7000 Other Types of Expenses	
7100 Advertising	250.00
7200 Advocacy/Outreach	250.00
7300 Fundraising	300.00
7400 NYS Sales Tax	150.00
Total 7000 Other Types of Expenses	950.00
5000 · Library Operations	
5000.01 · Office and library Supplies	2,100.00
5000.02 · Postage/Shipping	525.00
5000.03 · Telephone	2,500.00
5000.04 · Equipment/Furniture	3,200.00
5000.05 · Board of Directors	600.00
5000.06 · Misc. expense petty cash	25.00

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5000.07 · Accounting	3,400.00	
5000.08 · Insurance	9,000.00	
5000.09 · Memberships/Dues	140.00	
5000.11 - Tech Services	1,700.00	
5000.13 · Gill Room Expense	1,000.00	
Total 5000 · Library Operations	24,190.00	
5100 · Library Materials		
5100.01 - DVDs	660.00	
5100.02 · Books	8,000.00	
5100.03 · Periodicals	900.00	
5100.04 · Audiobooks	500.00	
5100.05 · Large Print Books	2,000.00	
5100.07 - OnLine Services	2,500.00	
5100.08 - Museum Passes	890.00	
5100.09 · Fee to Other Libraries	100.00	
5100.10 - Ebooks Overdrive	832.00	
5100.11 - Library of Things	200.00	
5100 · Library Materials - Other	0.00	
Total 5100 · Library Materials	16,582.00	
5200 · Personnel/Payroll		
5200.05 - Paychex invoice	2,656.00	
5200.06 - Payroll	151,748.00	
5200.07 - Contractual Expense (Sydney)	1,046.00	
5200.03 · Payroll Tax	11,609.00	
5200.04 · Professional Development	1,200.00	
Total 5200 · Personnel/Payroll	168,259.00	
5300 · SALS		
5300.01 · Joint Automation	8,889.00	
5300.03 · Computer Equipment	10,200.00	
5300.05 · Computer maintenance	100.00	
5300.06 · Cassie Licenses	300.00	
Total 5300 · SALS	19,489.00	
5350. · Program Expense		
5401 - Summer Reading	1,000.00	
5403 - After School/Teen Prog	750.00	
5404 - Adult Programming	550.00	
5406 - General Programming	4,400.00	
5407 - Program Food	400.00	
5400 · Early Literacy	1,700.00	
5350. · Program Expense - Other	1,200.00	
Total 5350. · Program Expense	10,000.00	
5500 · Occupancy		
5500.01 · Maintenance/Repairs	7,100.00	
5500.02 · Bldg Maintenance Supplies	300.00	
5500.04 · Electricity	8,000.00	
5500.05 · Gas	1,800.00	
5500.07 · Water	330.00	
5500.08 - Grounds Maintenance	6,100.00	
Total 5500 · Occupancy	23,630.00	
Total Expenses	263,100.00	
Net Income	0.00	ck